

Maharashtra State Council Of Examination , Pune							
OBJECTIVE QUESTION							
FINAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - '701'							
SrNo	Question	Option_A	Option_B	Option_C	Option_D	PROVISIONAL Answer	FINAL Answer
1	Icons on the desktop	can be hidden	cannot be hidden	cannot be moved	None of above	A	A
2	If you delete your mail it is stored in	Trash	Inbox	Spam	None of these	A	A
3	Image on the screen of monitor are formed by various	Pixels	Boxes	Objects	None Of Above	A	A
4	In E-mail BCC means Blind carbon copy.	TRUE	FALSE			A	A
5	In E-mail BCC means Blind Courtesy copy.	TRUE	FALSE			A	A
6	Ctrl+J shortcut key used for_____in MS Word 2019.	justify align	Center Alignment	left align	no Alignment	A	A
7	Ctrl+L is used for Left Alignment	TRUE	FALSE			A	A
8	Ctrl+L is used for_____	Right Alignment	left Alignment	Alignment	None of these	B	B
9	Ctrl+O_____	Save Document	Print Document	Open Document	Close Document	C	C
10	Ctrl+R is used for _____Align ment	Top	Center	Right	Left	C	C
11	In Excel Sequentially Selected cells are called _____	Cell span	Line	Cell range	None of these	C	C
12	In Excel Short cut Command for Replace _____	Ctrl + V	Ctrl + H	Ctrl + F	Ctrl + G	B	B
13	In Excel Spelling option is available in _____ Menu	Insert	Review	Data	View	B	B
14	In Excel symbol can be inserted using _____ menu	Home	Insert	Page Layout	Review	B	B
15	In excel to make text bold which shortcut key is used?	Ctrl +A	Ctrl +C	Ctrl +B	Ctrl +D	C	C
16	In PowerPoint we can apply your own background styles using --	Background - Background	Background - Background	Insert - Background	None of these	B	B
17	In PowerPoint we can correct spelling and grammar in the slides by using _____	Review => Proofing => Spelling	Review => Proofing => Spelling	Review => Language => Spelling	Review => Language => Spelling	A	A
18	In PowerPoint we can correct the Spelling and Grammar in the slides by using following steps -	Review - Proofing - Spelling	Review - Language - Spelling	Both A and B	None of these	A	A
19	In PowerPoint we can hide the slide by using following steps --	Review - Set up - Hide Slide	View - Hide Slide	Both A and B	None of these	A	A
20	In PowerPoint we can insert comment in the slide by using following steps -	Comments - New Comment	Comments - New Comment	Comments - New Comment	None of these	A	A
21	All web addresses start with http://	TRUE	FALSE			A	A
22	ALU stands for _____	Arithmetic and Logical	Arithmetic and Logical	Addition Logic Unit	None of these	B	B
23	An _____Is a program that provides tools for accessing web sites.	Gmail	Google Chrome	Googletalk	All of above	B	B
24	Analog computers produce more accurate and faster results.	TRUE	FALSE			B	B
25	Animation refers to a combination of text, graphics, sound animation and video.	TRUE	FALSE			B	B